

Village of Wind Point Water Utility

ACH Authorization Form



This form authorizes the Wind Point Water Utility to deduct the amount due from your bank account on the dates below for payment of the quarterly water bill. If the date falls on a Saturday, Sunday or Holiday, your payment will be taken out on the following business day.

Billing Quarter	Withdrawal Date
Quarter 1 ending 3/15	April 15
Quarter 2 ending 6/15	July 15
Quarter 3 ending 9/15	October 15
Quarter 4 ending 12/15	January 15

Please allow up to 30 days from when your authorization form is received for electronic payment to start. You should continue to mail in your payment by the due date until you see "Direct Payment" on your bill.

PROPERTY OWNER INFORMATION

Last Name: _____ First Name: _____
Property Address: _____
Water Account Number: _____
Phone Number: _____

FINANCIAL INSTITUTION INFORMATION

Financial Institution Name: _____
Financial Institution Address: _____
Account Type (Check One): Checking Account (Requires voided check attached)
 Savings Account
Bank Routing Number: _____
Bank Account Number: _____

ACCOUNT HOLDER SIGNATURE

Under penalty of law, I swear that I am an authorized accountholder to the above account. I authorize Village of Wind Point Water Utility to deduct funds from my account indicated above at the financial institution named above. Additionally, I hereby authorize Village of Wind Point Water Utility to initiate debit or credit entries to my account in the case where an incorrect amount has been withdrawn from such account in error. This authority is to remain in full force and effect until the Village of Wind Point Water Utility has received written notification from me (us) of its termination in such time and manner as to afford the Village a reasonable opportunity to act on it. I understand that Village of Wind Point Water Utility will charge a \$35.00 fee for non-sufficient funds.

SIGNATURE: _____ DATE: _____

Submit completed form and voided check (for checking accounts) to the Wind Point Water Utility, 215 E. Four Mile Rd., Racine, WI 53402. For questions contact the Village Office at 262.639.3524 or info@windpointwi.us.